

EYFS Health and Safety in the Nursery Policy

Rationale

In line with the School's Mission Statement we aim to help students develop their gifts and talents: spiritual and social; intellectual and emotional; aesthetic and physical through the provision of a broad and balanced curriculum, which is responsive to, and supportive of, their needs and aspirations, fosters intellectual curiosity and academic achievement, and motivates them to grow to their full potential. Our Mission Statement is distilled into our Vision Statement, and our aim is to develop our children, pupils and students so that they have "Strength of Mind, Strength of Values, Strength of Purpose".

Introduction

Health and Safety rules and guidelines are always followed in Nursery. It is the responsibility of all staff to ensure that they adhere to all Health and Safety guidelines put in place to help minimise danger and keep children safe.

Accidents

- All accidents shall be entered into an accident book. On collecting their child, parents/carers shall be informed of the accident, any injuries sustained and medical treatment administered. Parents are asked to sign its entry.
- The Head of EYFS shall be informed immediately of any accident which requires the assistance of the School Nurse.
- The Head of EYFS will regularly check the accident book to ensure all risks are being minimised and no equipment is causing injury.
- Ofsted would be notified of any serious illness, accident, injury or death of a child in school care, within 14 days.

Awareness

- Health and Safety issues are explained to the parents, for example, in Information Evenings and before Educational Visits.
- The children are aware of Health and Safety through discussion, planned activities and routines.
- Only persons who have been DBS checked have access to the children.
- Whenever children are on the premises at least two adults are present, one of which is a Paediatric First Aider.

Behaviour

- Any incident concerning unacceptable behaviour shall be reported to the Head of EYFS.

Animals

- Animals visiting the Nursery are free from disease, safe to be with children and do not pose a health risk.

- Our Nursery pets are free from disease, safe to be with children and do not pose a Health and Safety risk.
- All children will be supervised washing their hands after touching an animal on the Nursery premises.

Classrooms/Corridors

- Children are encouraged to walk in school.

Doors

- Staff should ensure that the Entrance door to Nursery is kept shut unless there is a member of staff on the playground.
- Staff must ensure that the Nursery gate is shut at all times.
- Child finger guards are used in all Nursery doors, to prevent children's fingers being trapped.

Drinks

- No hot drinks must be taken onto the playground.
- Hot drinks must not be drunk in classrooms whilst children are present.
- Hot drinks can only be drunk in classrooms before 8am or after 4pm when children are being supervised in different outdoor and Aftercare areas.
- Hot drinks must be carried in a covered cup whenever they are taken out of the kitchen. Staff must take care when walking between the kitchen and the staff room.

Electrical Equipment

- All electrical equipment conforms to safety requirements and is checked regularly.
- Boiler and meter cupboards are not accessible to children.
- Fires, heaters, electric sockets, wire and leads are properly guarded and the children are taught not to touch them.
- There are sufficient sockets to prevent overloading. Sockets are covered by safety plug socket covers if not in use.
- The temperature of hot water is controlled to prevent scalds.
- Lighting and ventilation is adequate in all areas including storage areas.

Fire Hazards and Safety

- All combustible material shall be kept away from electrical switches, lights etc.
- Matches will be kept in the staff kitchen.
- There are emergency evacuation procedures in place and a Fire Evacuation is practised at least every once a term.

Floors

- All surfaces are checked to ensure they are clean, undamaged and fit for purpose.

Furniture

- Children shall be encouraged to push chairs under the table when not in use.
- Chairs shall not be carried around the classroom by children.
- Chairs shall not be stacked or placed on table tops whilst the children are in the room.
- Children must be discouraged from climbing on the furniture.

Paper Cutters

- The paper cutter must be stored and used in the Staffroom, or a classroom if the children are not present.

Scissors

- Children shall be taught how to use scissors correctly with regard to the safety of themselves and others.

Sleeping children

- Where a child needs to sleep in Nursery, adequate provision is made.
- The door to the classroom is always kept open and the child is frequently visited.

Security

- Necessary members of staff shall be in the playground to welcome children and parents at the beginning and end of each session. The children are signed in and out.
- The outdoor play equipment must be placed by the lockable store, to ensure the playground is clear after its use.
- After playtimes, members of staff indoors shall be responsible for ensuring that children return to their own classroom. Those members of staff shall also be responsible for gathering together their own children and checking they are present after every outdoor session.

Smoking

- Visitors are asked to respect our NO SMOKING policy.

Links to other policies

EYFS First Aid Policy

EYFS Health and Safety Environmental Policy

First Aid and Medical Arrangements Policy

Health and Safety Policy

Review

This policy was reviewed by the Head of EYFS, August 2019.