

EYFS Administration of Medication to Children

Rationale

In line with the School's Mission Statement we aim to help students develop their gifts and talents: spiritual and social; intellectual and emotional; aesthetic and physical through the provision of a broad and balanced curriculum, which is responsive to, and supportive of, their needs and aspirations, fosters intellectual curiosity and academic achievement, and motivates them to grow to their full potential. Our Mission Statement is distilled into our Vision Statement, and our aim is to develop our children, pupils and students so that they have "Strength of Mind, Strength of Values, Strength of Purpose".

Medication

Should your child need to take medication during the school day, you will be required to complete an Administration of Medication form in the Nursery. This form will outline why the medication is to be taken, dosage and timing. Medication should normally be prescribed by a Doctor, Dentist or Pharmacist. If a practitioner requires specialist and technical knowledge the relevant training will be given, enabling them to administer the medication.

Depending on the medication, a member of the Nursery Staff or the Medical Department will administer the medication. The medication is stored in the Nursery kitchen. It will be taken over to the Medical Department by the Nursery staff to be administered at the correct time, where this is needed.

The Medical Department and Nursery will keep a written record each time medicine is administered to a child and parents are informed the same day either by record slip or phone call if it is unscheduled.

Links to other policies

EYFS Managing children who are sick or infectious

Review

This policy was reviewed by the Head of EYFS, August 2019.